

## **Service Planning Template**

This form is an opportunity to contribute to the DADHC Metro North planning processes for all service providers and service users.

- Please compile this list for your service/forum, documenting evidence and considering possible responses.
- This information can be collated, and prioritised at HACC, Disability and Community Care Forums and forwarded to DADHC Metro North by email to metronorthplanning@dadhc.nsw.gov.au; by post to PO Box 3004, Parramatta, 2124; or fax 9841 9322.
- It is important to consider how you prioritise issues to ensure limited resources are allocated in areas with the most critical need.
- It is also important to document evidence as much as possible.
- Areas you may consider providing evidence include recurrent funds, one off funds, capital and minor capital funds, research or system development. DADHC Project Officers attending forums can assist with this process if required.
- Please contact Jayo Wickremarachchi, Senior Project Officer, on 9841 9403 if you have any questions or concerns.

**Please note that submitting this form does not guarantee funds will be made available to your organisation or for the particular service types identified.**

**Thank you. Your involvement in the planning process is highly valued.**

Organisation: .....

Contact Person: ..... Contact Tel: .....

Issue/Concern/Problem or Gap	Service Type	Target group Geographic Area Special needs Group	Evidence to support Need	Possible Responses	Priority High - Low